

A Quarterly Publication of the  
Trinity United Methodist Church  
Historical Society, Tallahassee, FL



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Since 2017

"Preserving-Sharing-Caring"

# Crossroads



Photo taken in park across the street (Park Ave.) from church. These are World War II soldiers (with spouses) stationed in area bases close to Tallahassee. Rev. Dr. Jack Anderson (pictured) requested photos be made and sent home to soldiers' families. Trinity United Methodist Church Archives.

## The Rev. Dr. Jack Anderson, Trinity, and WWII Era

By Dot Binger

On a late spring Sunday morning in 1944 at Trinity Methodist Church, the **Reverend Dr. Jack Anderson** preached with a passion unusual even for him. Perhaps he already knew he was going to be transferred to First Methodist Church in Gainesville, FL, at the end of the conference year and that this was one of his last opportunities to engage with the people of

Trinity whom he had served for over five years. I was in the congregation to hear his sermon that flowed from the challenging last twelve lines of **Edna St. Vincent Millay's** *Renascence*, and it was a message to remember.

Jack Anderson, along with his wife, **Helen**, son, **Bays**, and daughters, **Margaret** and **Caroline**, came to Trinity in January 1939 from the Holston Conference

(cont. on p. 2)



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### Historical Society Meetings

Weds., July 10, Aug. 7, and Sept. 4, 2019, *Heritage Room, 3rd Floor*. All are welcome to attend meetings, which most often occur the first Wednesday of the month.

### Join the Sorting Squad!

Sorting historical documents, photos, & other media is a fun activity for all those interested in church history.

### Contact Info

Pam Crosby, Editor, at [pcrosby@tumct.org](mailto:pcrosby@tumct.org)

(cont. from p. 1) in Tennessee (Foster, 1984). On May 30, 1939, in his first report to a Trinity Quarterly Conference, he wrote,

In coming to Trinity Church in the middle of the conference year I found a church well organized and functioning smoothly. Every department of the church was aware of its duties and carrying on the work in a magnificent manner. Finding such a splendid situation I determined at once to try to hold up the high standards and continue the fine work of the former pastor. (n.p.)

Although Dr. Anderson was presented an honorary Doctor of Divinity in 1940 from Emory and Henry College, where he had earned his undergraduate degree (source: alumni record forms), reference to him as "Dr. Anderson" did not appear in Sunday church bulletins until much later.

Early in his ministry at Trinity, Dr. Anderson began to voice concern about the inadequacy of the church's physical facilities to serve the increasing size of the congregation, which included many of the 600 Methodist students at Florida State College for Women (FSCW) who attended worship services at Trinity. In his report to the Quarterly Conference May 14, 1940, he also reported the organization of a junior choir with 92 members and Trinity's Missionary Society as the largest women's organization in the state. At the June 3, 1941, Quarterly Conference, he reported church membership of 1,779, the Men's Club with an average attendance of 80 at their suppers, and sanctuary seating so inadequate for attendance in the weeks leading up to Easter that two services were required.

Continuing to emphasize inadequacy of physical facilities, he reported to the Quarterly Conference on October 12, 1941, that the firm of Weiner and Fisk of Philadelphia had been engaged to develop preliminary floor plans for a new building. At that time no one knew there would be a Pearl Harbor Day, which would change plans worldwide.

Therefore, in his report to Quarterly Conference on May 11, 1942, a much deeper concern

was voiced: "We have not yet devised means of making our best contribution to the service men in our community . . . nearly 100 of our own members have already gone into service. . . ."



The Rev. Dr. Jack Anderson (Jan. 1939-1944). Photo is from page 3 of *Official Journal of the Sixth Session of the Florida Annual Conference of The Methodist Church*. The Conference session (June 7 to 11, 1944) commemorated the one hundredth anniversary of the Florida Conference. The General Conference of 1844 created the Florida Conference, and on February 6, 1845, in Tallahassee it was organized as part of the Methodist Episcopal Church. Dr. Anderson, Senior Pastor of Trinity, served as host pastor of the 1944 anniversary session. Access the historic journal [here](#).

There were many ways that Trinity assisted servicemen (no women in the armed forces attending Trinity have so far been documented) stationed at Dale Mabry Air Force Base near Tallahassee and those at Camp Gordon Johnston in Carrabelle, who flooded Tallahassee on weekends. The servicemen who attended worship at Trinity gathered outside the church following the service to pose for a group photo, which then could be mailed to their families. The church secretary, **Lynna Thompson**, was very involved in helping Dr. Anderson make these men who were away from home feel welcome in our church community (Parramore, 1999, pp. 58-59).

Lynna was also involved in the project that



probably was the most meaningful to the Trinity and other Tallahassee servicemen. Trinity produced the monthly publication, *The Service Bulletin*, which was mailed to a long list of servicemen, a list of names that kept growing because many of those writing the church to say how much it meant to them would suggest the names and addresses of others to whom they would like to have the bulletin sent. *The Service Bulletin* not only provided Trinity and other local news (and even some state news) to the servicemen but also shared information sent to them when one of them wrote to say thanks. So they learned about each other that way.



The Rev. Dr. Jack Anderson (Jan. 1939-1944)

A very thick WWII album in the Heritage Room on the third floor of Trinity Hall contains dozens of these letters of gratitude. "I consider it my best home front correspondent," wrote one. Another said, "It makes a guy feel better to know what the homefolks are doing, and I think the Bulletin is a real good way of showing just that."

The album also contains copies of the many letters which Dr. Anderson wrote to chaplains or others in service whom he personally knew. When he left Trinity in 1944, the church was fully

engaged in supporting servicemen while remaining vigilant about the stability of Trinity itself. When I reminisced with fellow member **Rubie Butterworth** about experiences with Dr. Anderson, she commented, "He brought us into the 20th Century."

Following his service at First Church in Gainesville, Dr. Anderson transferred to the South Georgia Conference and served the Wesley Monumental Church in Savannah until 1953, when he returned to the Florida Conference and served in the proceeding years at White Temple in Miami, Southside in Jacksonville, and First Church in Fort Myers before retiring in 1963. Upon retirement, Dr. Anderson returned to Tallahassee and began to focus on pastoral counseling, an interest he had been developing for many years. He established a practice in counseling sponsored by the Tallahassee United Methodist District and Trinity, and he later carried on in private practice, focusing on marriage counseling, for a post-retirement profession of almost 20 years.

Learning about this great interest of Dr. Anderson in marriage counseling helps to explain a February 2, 1944, entry in my diary:

Went to matins at the Student House [Wesley Foundation] this a.m. Dr. Anderson's sister, Mrs. Bays [Alice Bays], talked. Both he and she ate with us in the dining room. Cathie [my roommate] and I sat at Dr. Anderson's table. Quite a lecture he gave us!!

Because both of us wore engagement rings at the time we ate with him, I now recall what the "lecture" was about.

**Susan Cowle's** 2011 novel *Sage's War: Beneath the Waves*, set in Tallahassee during WWII, includes the character, "Jack Anderson," who is based on Dr. Anderson's persona (p. 5).

Dr. Anderson died in 1984, and the **Rev. Dr. George Foster** concluded the obituary he wrote for the Florida Annual Conference journal with these words: "A review of Jack Anderson's sixty-three years of Conference membership shows a

(cont. on p. 4)

(cont. from p. 3)

well-rounded and effective career in Church and Kingdom" (p. 422).

## References

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- Quarterly Conference Minutes Reports. (May 30, 1939; May 14, 1940; June 3, 1941; October 12, 1941; & May 11, 1942). Trinity United Methodist Church Archives [Heritage Room]. Tallahassee, FL: Trinity United Methodist Church.
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- Worship Service Bulletins. (1939-1944). Trinity United Methodist Church Archives [Heritage Room]. Tallahassee, FL: Trinity United Methodist Church.



Photo credit: Lisa Prasse. Some members of Trinity's Confirmation Class with Youth Director, Lisa Prasse, took a tour of the Heritage Room on March 31, 2019. Historical Society Chair, Linda Yates, highlights the timeline that is displayed in the historical records center.

## Confirmation Class Tours Heritage Room and Discovers Trinity's Past

Some members of Trinity's Confirmation Class with Youth Director, **Lisa Prasse**, took a tour of the Heritage Room, which included a display center and repository of many Trinity artifacts, such as scrapbooks, carvings, plaques, and stained glass windows.

History Society chair **Linda Yates** hosted the group on March 31, 2019, during the Sunday School hour and presented a brief history of the

church and notable leaders.

Providing tours and overviews is an ongoing service that the Historical Society offers to members of our church community as well as those who are in the wider Tallahassee area.

HS welcomes individuals and groups to take a tour of this historical center! Please contact **Pam Crosby** at [pcrosby@tumct](mailto:pcrosby@tumct) to schedule your visit.

## 2019 Trinity UMC Historical Society Leadership Committee

**Linda H. Yates**, Chair

**Dot Binger**, Secretary **Judy Levy**, Membership Archivist Assistant

**Pamela C. Crosby**, Publications Editor **E. Lynn McLarty**, Membership Archivist

**Bob Jones**, Historian **Mary Margaret Rogers**, Membership Records Asst.

**Anne Parker**, Membership Records Asst. **Rhonda Work**, Vice Chair of Historic Preservation

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**Crossroads Online Archives:** <https://www.tumct.org/crossroads-newsletter/>

### Church Leadership

**The Rev. Dr. Wayne Wiatt**, Senior Pastor

**The Rev. Neal Avirett**, Associate Pastor

**Dr. Nick Quinton**, Director of Discipleship & Adult Ministries

The purpose of *Crossroads* is to provide descriptions of historical events and to publish news related to the Trinity United Methodist Church Historical Society. Its intent is not to endorse or criticize theological or ethical positions related to issues that these descriptive accounts might raise. While we strive to be as accurate as possible, we make mistakes sometimes. Please send your comments, corrections, and requests for printed copies as well as inquiries about submissions to Pamela Crosby, Chief Editor, at [pcrosby@tumct.org](mailto:pcrosby@tumct.org).

### Historical Society Leaders Welcome Anne Parker

The Historical Society is very pleased to welcome **Anne Parker** as our newest member of the Leadership Committee. She helps to carry on the crucial work of our Membership Records team. Along with **Mary Margaret Rogers**, she is responsible for updating Trinity's membership records.

This is an arduous task but an important way to ensure consistent historical records. Updating records is a special project that the Historical Society has pledged to do as part of our ministry to Trinity.

Anne joined Trinity on March 26, 2006. She has been a lifelong Methodist, with "a bit of EUB and Presbyterian influence through" her "ancestors." She was born in Indiana but spent much of the first 46 years of her life in Central Illinois.

She shared with *Crossroads* editors that "there is a great deal to learn about our church, and I appreciate the chance to listen to those who have helped Trinity grow through the years."

*We are fortunate to have Anne with us!*



## Recollections of Trinity Life: Rubie Butterworth (From Videos 6 and 7)

By Pamela C. Crosby

To see the videos produced by **E. Lynn McLarty** and **Rex Adams** with interview by E. Lynn McLarty (divided in two parts for each viewing and also eight parts for researchers), go to our video page at <https://www.tumct.org/video-history-of-trinity/>

...  
**T**his is the third and final part of an ongoing series based on the taped interview of **Rubie Plant Butterworth**, former director of Trinity's older adult ministry, as well as a trainer, mentor, and teacher. As we saw in our previous [article](#), Rubie began her work at Trinity as church secretary after she graduated from Florida State College for Women in 1946.



The Rev. Dr. Claud M. Haynes (1944-December 1947). Trinity United Methodist Church Archives.

In December 1947, the **Rev. Clare M. Cotton** replaced the **Rev. Dr. Claud M. Haynes** as senior minister, who had moved to serve as pastor at Riverside Church in Jacksonville.

The Rev. Cotton hired **the Rev. Laurie G. Gray**, a Methodist minister in the Florida Con-

ference, who was an expert fundraiser, to provide the financial expertise for an extensive building program. The plans were to add a classroom building (what we now call "Trinity Hall").



The Rev. Clare M. Cotton (December 1947-1953). Trinity United Methodist Church Archives.

To lure prospective donors to contribute to the building fund, Trinity scheduled "Loyalty Dinners" in the (former) basement of the church for five nights, offering dinner guests turkey and dressing and green beans. Preparing meals for such a big crowd was too burdensome a task for Trinity volunteers to do, but the church was fortunate in that Rubie's father, **James D. Plant**, worked at the Floridan Hotel at the time, and the **Stiles Family (James Allen Stiles, Jr.)** owned and managed the Cherokee Hotel. Between them, they organized the preparation of the turkeys that were delivered to the church. Rubie's father carved the turkeys.

In that lower level was a large room where guests ate their dinners. The church received pledges for the building fund every night and so the event was considered as a great success.

In fall 1948, Rubie left for graduate school, and

***“I just hope that people recognize the witness that Trinity has had for almost 200 years now in Tallahassee . . . and hopefully it will stay as strong in witnessing to our faith for many more years to come . . . it will take dedicated people—families that stay at Trinity and work to keep it vibrant, and meaningful . . . .”***

***—Rubie Plant Butterworth***



Photo credit:  
Portrait of  
James Plant -  
Madison County,  
Florida.  
1906. Black &  
white photoneg-  
ative, 35 mm.  
State Archives of  
Florida, Florida  
Memory.  
<[https://  
www.floridame-  
mory.com/  
items/  
show/133249](https://www.floridamemory.com/items/show/133249)>,  
accessed 3 June  
2019.

it was not until 20 years later that she returned to Tallahassee. During the course of those years, she had earned a degree from Garrett Theological Seminary in Christian Education, pursued a career in that field, married, and had a family. At this time in their lives, she and her husband, **Chuck**, had decided to move to Tallahassee, where her parents were still living.

During the years that Rubie was away, Trinity had changed considerably. For example, the **Rev. Dr. George Foster** was Senior Minister when Rubie returned, and church members were attending services in a newly constructed sanctuary, which had replaced the former sanctuary, built in 1893.

A successful kindergarten program had been established in 1958. When the Butterworths moved to Tallahassee in 1967, the children's program was undergoing its last year because public schools were to offer for the first time a kindergarten for the city's

five-year-olds.

Another dramatic change during Rubie's time away was that the number of employees had increased considerably, with one of those staff members being **Madeline Wilson**, serving as Director of Christian Education. Later, when Madeline resigned from her position, Dr. Foster asked Rubie to take her place as Director of Christian Education. She accepted his offer in

*(cont. on p. 8)*



*“Loyalty Dinners” helped to raise money for building of Trinity Hall (classroom building). Photo taken 1946. Trinity United Methodist Church Archives.*

(cont. from p. 7)



The Council on Ministries met in late May 1975 to assign work areas goals adopted by the Administrative Board. The Council was composed of the staff and representatives of work areas and divisions. Standing, L-R: Chairman Robert Peirce, Leslie Williams, Susan Ridge, the Rev. Ed Norman, Sandra Mowell, Hollis Pemberton Jr., Rubie Butterworth, and David Kerns. Seated: The Rev. Joe Mills, Griffith Pugh, Clelia Pugh, Lisa Miley, the Rev. Harold Brown, and Peggy Busacco. Photo published in *Monthly Tidings*, June 1975, volume 2, number 6.

1968 and worked in this role for two years until her daughter was born.

The 1980s also brought great transformations to Trinity. Shortly after **Rev. Dr. Walter N. Kalaf** came to Trinity in 1981 to serve as Senior Minister, a church planning committee was organized, chaired by **Eleanor Smith**, whose focus was to develop a five-year plan. Rubie, who had been employed as Coordinator of Adult Ministries since 1982, served on the committee, which met for six months. A primary task of the group was to visit other churches, where they talked to staff persons, toured facilities, and found out what other churches were doing.

An important finding of the committee's report was the need for better classroom facilities and equipment, and plans for the renovation of Trinity Hall were prompted by the committee's extensive work. During the renovation, Trinity's young children met at the First Presbyterian church next door for Sunday School classes for several months.

Rubie was to continue working in this position before retiring in 1997. At the end of her interview she wanted to add that her family

roots in the church have been especially meaningful to her. Her great-grandfather, **Jesse Talbot Bernard**, was a Sunday School superintendent and a trustee for many years. He also served as mayor in Tallahassee in the 1877 and again in the 1890s and was a commissioner from Florida at the Chicago World's Fair in 1893. One of the windows of the old church building was dedicated to him, and it is a disappointment that the window was not saved when the building was torn down.

The future of the church is also meaningful to Rubie, particularly its role in Christian Education. In honor of her love and dedication to Christian Education, Rubie's son, Jim, established an endowment to provide scholarships in her name on the national level through the General Board of Higher education and Ministry. Those who graduate from college and go on to graduate school to become deacons (a responsibility that is close to Rubie's heart because they serve the local church) are eligible to apply for this assistance.

Rubie's closing words to her video audience attest to the importance of the church's work and influence:





Photo credit: Harper, Alvan S., 1847-1911. Jesse T. Bernard, former mayor of Tallahassee, Florida. Between 1885 and 1909. Black & white glass photonegative, 7 x 5 in. State Archives of Florida, Florida Memory. <<https://www.floridamemory.com/items/show/130074>>, accessed 3 June 2019.

I just hope that people recognize the witness that Trinity has had for almost 200 years now in Tallahassee . . . and hopefully it will stay as strong in witnessing to our faith for many more years to come. . . it will take dedicated people—families that stay at Trinity and work to keep it vibrant and meaningful to the community and to the world as we reach out. . . .

*For information on the Rubie Plant Butterworth Scholarship Fund for aspiring deacons, see <https://www.gbhern.org/article/new-scholarship-fund-deacons-honors-woman-who-dedicated-her-life-church-service>*

#### See earlier articles of this series:

Crosby, P.C. (2018, January). "Recollections of Trinity Life: Rubie Butterworth (From Videos 3 and 4)." *Crossroads*, 3(1). Retrieved from [https://www.tumct.org/history/January\\_2019\\_hs\\_newsletter.pdf](https://www.tumct.org/history/January_2019_hs_newsletter.pdf)

Crosby, P.C. (2019, April). "Recollections of Trinity Life: Rubie Butterworth (From Video 5)." *Crossroads*, 3(2). Retrieved from [https://www.tumct.org/history/april\\_2019\\_hs\\_newsletter.pdf](https://www.tumct.org/history/april_2019_hs_newsletter.pdf)

## "Paper Trails": Glimpses of Church Life from Past Trinity Publications

### CHURCH FAMILY NIGHT

A Korean Festival will be the theme of our Family Night Dinner on Sunday, January 27. This will be a covered dish supper with programs relating to our mission to Korea. Guest speakers from Korea now living in Tallahassee will be present at 5:15 for an introduction to Korea and following the supper for a continuation of the program. Those wishing to prepare a Korean dish for the supper may pick up recipes in the church office. Plan now for your family to attend.

—January 20, 1985  
Worship Bulletin

### TERRELL HOUSE

The Terrell House is in need of volunteer drivers to take visitors from the Jail, CC Center and Road Camp to their homes on the weekend. For more details, please call 224-3370. We need your help.

—May 10, 1981  
Worship Bulletin

### ADVANCED STUDIES CLASS

By popular demand the Advanced Studies (Betty Phifer's) class is having a square dance and covered dish dinner on Friday, April 13, at 6:30 in Fellowship Hall. The MYF is especially invited to be our guests at dinner and for dancing as long as they can stay. Please call **Miriam Peirce** with the number in your family attending.

—Sunday, April 1, 1973  
Worship Bulletin

## Mud, Dirt, Sawdust, Rafting, and Fellowship: An Appalachian Service Project Experience

By Judy Levy

**W**AHOO! In 1990, I finally was invited to serve as an adult chaperone for the Methodist Youth Fellowship Appalachian Service Project (ASP) Mission Trip. After many years of sending my youngest teenage daughter off to learn a little about the world, I was going to have my chance.



An elementary school served as the homebase of the project. Photo taken in 1991. Trinity United Methodist Church Archives.

For me to be an adult leader, my daughter had to have graduated from high school and therefore not be able to participate any longer. The trip was sponsored by TUMC MYF and organized by **Linda Haggard**, the staff youth leader.

Our objective was to go into an Appalachian holler and assist a community in upgrading their homestead. It was a fine line between pushing our ideas and really making their lives a bit better. There were many work days at TUMC during the previous year to learn a few construction skills and to bond as a team with a mission. I need not tell you that we got way more benefit from our experience than ASP did!

After fundraisers, workshops, studying their culture, collecting donations, packing, and praying, we left on the weekend to be at our home base on Sunday afternoon. We would have a final

gathering with other teams from across the country and get our assignments for the following work week. Homebase was usually a school gym, classrooms, and cafeteria. We had cots or blow-up mattresses to sleep on with a sleeping bag for bed linens.

Church vans and rental vans were our mode of transportation: everything in its place and a place

for everything. We took donated wood, sheet rock, tools, paint, boards for framing, anything we could use. We usually had two supply vans and two passenger vans.

On Sunday afternoon, the adult leaders would go to the work site to assess what would be needed to accomplish their mission. Monday morning came early—at the crack of dawn. Breakfast was served in the cafeteria provided by local volunteers; one work team created lunch

for each group, cleaned up our mess, and loaded the vans. Up into the holler we would climb on switchback roads and then usually a dirt trail to the house we would work on during the week. This project was done all summer with other



Trinity crew members load supplies to take on van to site. Photo taken at elementary school (homebase) in 1991. Trinity United Methodist Church Archives.



teams doing preliminary work. We would pick up where they left off and try to get as much as possible done for the next week crews.

The homes were selected by ASP officials and were prioritized according to the neediest. We did roofs, walls, decks, ceilings—even a drainage channel through rock. One of the most unusual tasks was working on a water cistern in the creek to create a water supply. We became proficient at taping and mudding sheetrock, cutting sheetrock, tarring roofs, cutting studs (measure twice, cut once), and playing with the family children and pets.

As the week progressed, we became more involved with the family. We all had disposable cameras and needed the permission of the family to include them in our photo memories. They were amazed at our skills and appreciated all we would do for them. We all became a family in that week with many memories to carry us through life. For most of us, it was a life-changing experience.

“All work and no play” isn’t in the vocabulary of a teenager. Linda balanced a week full of work with a weekend of play. Our work ended at noon on Friday, and we went back to town to the car wash. We had to erase a week’s worth of mud, dirt, sawdust, and junk from the vans. Preplanning helped—cardboard on the floors of the vans—to make the vans pristine again. I’m not really sure who got the most washing—vans or kids. However, it was a jolly

time to bring a wonderful week to an end.

Then on Saturday it was total play. It might involve white water rafting, trip to Gatlinburg, real food, shopping, and ending with a campfire and rehashing all memories of the week. The ride home was usually very quiet—everyone but the drivers slept.

After a few weeks of decompressing, we prepared a slide show for the congregation on a Sunday night. A pot luck dinner preceded our presentation (edited by the adult leaders). After viewing our fabulous trip, we moved on to a richer (in terms of material possessions) life.

Thanks, TUMC, for helping our youth to see the true God in a real living experience!



An elementary school (home base) provided a sleeping room for the girls. Photo taken in late 1980s. Trinity United Methodist Church Archives.

## A Christian Creed

*By the Rev. Dr. George Adair Foster*

**I** believe in God, who is Creator of the world  
And our Redeemer, of whom in faith we call  
Father.

I believe in Jesus Christ, in whose life and love,  
Word and deed, death and resurrection,  
We see the truth and love of God.

I believe in the Holy Spirit, who is the Presence and  
Power of God on earth, available to us in need and  
Penitence.

I believe in the Church, the fellowship of the  
Redeemed, the body of Christ on earth, the  
Instrument of His grace.

I believe in the Holy Scriptures, which brings the  
Word of God to us and teaches us the way of life.

I believe in salvation through faith, in which God  
Forgives us, receives us as His children, and by His  
Grace renews us in His image.

I believe in Christian service, wherein we share the  
Word of God, witnessing to His creative power and  
redeeming love.

I believe in eternal life, as known now in divine grace,  
And in the future where its nature and its destiny  
Are in the Hand of God.

...

*Published in the May 15, 1983, worship bulletin.*





The 1893 church structure (that was replaced in 1964) as depicted in a popular postcard, published in the 1940s by Mrs. L. L. Moody.

## Submission Guidelines

*If you would like to be a published author in an upcoming issue, see guidelines below:*

### Call for Stories and Articles

- **“I Remember When” snapshots:** These are short descriptions that recount church life memories. They are usually **25–100 words long**. See below for general guidelines.
  - **Oral interviews:** Interviews may be audio or video taped. Trinity historians write up the interviews in narrative form with approval from the persons interviewed before publication. Videos or audios of the interviews may be posted on Trinity’s website with permission from persons interviewed.
  - **Firsthand stories:** Individuals may submit stories based on their firsthand experience at Trinity. The stories are generally **500 words, but can be longer**. See “General Guidelines.”
  - **Research articles:** These articles are more formal in nature.
- o Criteria for formal articles include **relevance** to the purpose of the newsletter, which is to publish articles that per-

tain to the history of Trinity in a substantial way; **quality of writing**; historical **accuracy**; **clarity**; **conciseness**; **coherence**; and **readability**.

o Articles should be **original** works and not excerpts.

o The word limit for articles is **usually around 500 words, but can be longer**.

A list of resources used for historical research may be requested. **Original** sources (instead of information from history books, newspapers, or newsletters) are preferred when possible.

### General Guidelines

- Writing should be free of disrespectful language.
- Photos and information should not violate privacy, copyright, or other established laws.
- All accepted works are subject to editing in compliance with all *Crossroads* guidelines, including style guide standards, and **must pass editorial approval** before publication.
- Submit Word document to **Pamela Crosby**, editor, at [pcrosby@tumct.org](mailto:pcrosby@tumct.org).